Approved for Release: 2021/11/10 C05498659

Central Intelligence Agency

Washington, D.C. 20505

January 19, 2010

[redacted] (b)(6)

Reference: P-2010-00208

Dear [redacted] (b)(6)

On 9 December 2009 we received your 26 October 2009 letter requesting records on yourself. For identification purposes we have assigned your request the number referenced above.

The Privacy Act requires federal agencies to safeguard personally identifiable information about an individual. CIA's Privacy Regulations, Title 32 C.F.R. § 1901.13, establish the criteria below:

> An individual seeking access to or amendment of records about himself shall provide in the letter of request his full (legal) name, address, date and place of birth, and current citizenship status together with a statement that such information is true under penalty of perjury or a notarized statement swearing to or affirming his identity. In the case of an individual who is an alien lawfully admitted for permanent residence, said individual shall provide his or her alien registration number and the date that status was acquired.

You must send us a statement with this information before we process your request. You must have your statement notarized, or sign it under penalty of perjury (28 U.S.C. § 1746), and verify that you are a U.S. citizen or a legal permanent resident. If you are a legal permanent resident (LPR), you must provide your LPR number and the date that status was acquired. If you have become a U.S. citizen, you must provide your naturalization number and the date that status was acquired. You may submit any additional information you wish to help us ensure that our search is as comprehensive and accurate as possible.

We will hold your request for 45 days from the date of this letter pending your reply. Please use the reference number above when communicating with us so that we can easily identify your request. If you would prefer to fax in your information, our fax number is 703-613-3007. If we do not hear from you within that time, we will close your request.

Sincerely,

Delores M. Nelson

Delores M. Nelson
Information and Privacy Coordinator

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IMS/IRRG/PIPD [redacted] 14 JANUARY 10

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